

From: [Cetera Retire Client Notifications](#)
To: [EMailProofs](#)
Subject: PS: Your plan migration will begin Oct. 17
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Check out the latest resources to prepare for the migration

Use these resources and tools for a smooth transition

This weekend, your retirement plan will migrate to the new Cetera Retire recordkeeping platform, and we're excited to welcome you. To ensure a smooth transition, we've created several resources and recommendations below.

1. View and print your [Plan reference sheet](#)

Your Plan reference sheet includes your plan and employee website addresses, wire and check deposit instructions, and updated service contact information. View it [here](#).

2. Review the [Resources](#) page of your migration website

Your [Resources](#) page includes new tools you can share with participants, including a participant checklist and helpful information about the [READYSAVE® mobile app](#).

3. Remind your employees about the upcoming migration

Here are two resources to help you send reminders about the migration:

- Print and distribute the "[Mark Your Calendar Flyer](#)"
- Email employees using this [pre-drafted message](#)

We look forward to serving your plan and helping your employees save for a better future.

Please contact your relationship manager with any questions.

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